

ROYAL SUTTON COLDFIELD TOWN COUNCIL



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Mayor & Chairman **Cllr Charlotte Hodivala**

Deputy Mayor / Chairman **Cllr David Pears** | Acting Town Clerk **Ms Olive O'Sullivan**

ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS

19 January 2017

TO: All Members of the Town Council

Dear Councillor,

You are summoned to a Meeting of Royal Sutton Coldfield Town Council, at Sutton Coldfield Town Hall, Upper Clifton Road, Sutton Coldfield B73 6AB on Tuesday 24th January 2017 starting at 7pm. The meeting will consider the items set out below.

Acting Town Clerk

7.00pm Public Question Time

Up to 20 minutes may be set aside for public participation.

Before the meeting there will be a public session to enable the people of Royal Sutton Coldfield to ask questions of, and make comments, regarding the Town Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to identify themselves and to restrict their comments, and/or questions to three minutes.

The Local Audit and Accountability Act 2016 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meeting (including on social media). Any member of the public wishing to record or film proceedings should let the Chairman of the meeting know prior to, or at the start of, the meeting as it is good practice to notify the public that the meeting is being recorded.



138 Apologies For Absence

Members to receive apologies for absence.

139 Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct. (NB this does not preclude any later declarations.)

140 Mayors Announcements

The Mayor and the Deputy Mayor will give short verbal updates on their activities and engagements since the last meeting.

141 Exclusion of the Press and Public

Due to the confidential nature of the business of item 157 under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely a motion will be proposed to exclude members of the public and press during discussion of this item.

142 Minutes of the Last Meeting

To confirm and sign the minutes of the meeting of the Royal Sutton Coldfield Town Council ([attached](#)) held on Tuesday 13 December 2016.

143 Matters Arising

144 Falcon Lodge Community Centre

Presentation by Lisa Martinali, Compass Support on proposals for the future management of the centre.

145 Minutes of Committees

Council to receive the minutes and approve the recommendations from the committees.

- a) **Amenities, Leisure and Community Services** held on 20th December 2016 ([attached](#)).
- b) **Amenities, Leisure and Community Services** held on 17th January 2017 ([attached](#)).
- c) **Planning and Highways** held on 11 January 2017 ([attached](#)).



146 Reports and Updates from Working Groups

- a) Town Hall – Cllr Simon Ward**
- b) Library – Cllr Keith Ward**
- c) Socially Responsible Community - Cllr Janet Cairns**
- d) Youth Engagement – Cllr Clare Horrocks**

147 Disability Strategy

Cllr Cairns to present a Disability Strategy for council approval ([attached](#)).

148 Autism Service Consultation

Council to approve a survey to be undertaken to look at what services are needed in Sutton Coldfield to support Autism groups. This work is supported within the Six Pillars Our Town for Everyone and Champion for Autism work stream.

149 Community Engagement Strategy

Council to nominate Councillors to work with the acting Town Clerk to develop a Community Engagement strategy for the Town Council.

150 Notice of Motion

Submitted by Cllr John Perks on 8th January 2017.

“That this Council registers with The Horticultural Society’s Britain in Bloom. RHS Britain in Bloom is a nationwide community gardening campaign to transform cities, towns and villages. It will allow community action to transform spaces. This motion will be fully inclusive to all residents of Sutton Coldfield and will cover all wards. The Council will encourage schools, local business, community groups and residents to set up their own groups to participate. The community has many gardening experts that the council can call upon to provide guidance when required by the local groups.”

151 Notice of Motion

Submitted by Cllr Liz Parry 16th January 2017.

“This Council has previously expressed support for the retention of a modernized library service within Sutton Coldfield town centre. Neither a location nor funding have yet been secured. This Council therefore resolves to allocate £150,000 from the unallocated portion of its 2016/17 budget, to use if necessary to support the continued provision of a library service in the town centre after 1 April 2017, in order to enable a long-term solution to be finalised.”



152 Accounts for Payment

Members to approve payments as per the schedule and to appoint two members to sign cheques and/or complete online banking authorisation ([attached](#)).

153 Use of Town Clerk's Delegated Powers

154 Amendment to Standing Orders

Council to consider amending Standing Orders ([attached](#)).

1 - Rules of Debate at Meetings.

g) An amendment shall not be considered unless written notice is provided to the Chairman of the meeting via the Town Clerk by 12pm on the day of the meeting.

18 – Financial control and procurement.

a) v. change 'Office of Government Commerce' to ' Crown Commercial Service'.

c) change 'Office of Government Commerce' to ' Crown Commercial Service'.

f) change 'Office of Government Commerce' to ' Crown Commercial Service'.

155 Appointment of Internal Auditors

Council to consider appointing Auditing Solutions Ltd as internal auditor for 2016/17.

156 Date of Next Meeting

Tuesday 21st February 2017.

157 Exclusion of the Press and Public

The following agenda items, subject to agenda item 141 will most likely be heard with the Public and Press excluded.

a) Staff in confidence – Update on recruitment.