

ROYAL SUTTON COLDFIELD TOWN COUNCIL



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Mayor & Chairman **Cllr Charlotte Hodivala**

Deputy Mayor / Chairman **Cllr David Pears** | Acting Town Clerk **Ms Olive O'Sullivan**

ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS

20th April 2017

TO: All Members of the Town Council

Dear Councillor,

You are summoned to a Meeting of Royal Sutton Coldfield Town Council, at Sutton Coldfield Town Hall, Upper Clifton Road, Sutton Coldfield B73 6AB on Tuesday 25th April 2017 starting at 7pm. The meeting will consider the items set out below.

Olive O'Sullivan

Acting Town Clerk

7.00pm Public Question Time

Up to 20 minutes may be set aside for public participation.

Before the meeting there will be a public session to enable the people of Royal Sutton Coldfield to ask questions of, and make comments, regarding the Town Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to identify themselves and to restrict their comments, and/or questions to three minutes.

The Local Audit and Accountability Act 2016 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meeting (including on social media). Any member of the public wishing to record or film proceedings should let the Chairman of the meeting know prior to, or at the start of, the meeting as it is good practice to notify the public that the meeting is being recorded.



200 Apologies For Absence

Members to receive apologies for absence.

201 Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct. (NB this does not preclude any later declarations.)

202 Mayor's Announcements

The Mayor and the Deputy Mayor will give short verbal updates on their activities and engagements since the last meeting.

203 Exclusion of the Press and Public

Due to the confidential nature of the business of item 215 under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely a motion will be proposed to exclude members of the public and press during discussion of this item.

204 Minutes of the Last Meeting

To confirm and sign the minutes of the meeting of the Royal Sutton Coldfield Town Council ([attached](#)) held on Tuesday 28th March 2017.

205 Matters Arising

206 Minutes of Committees

Council to receive the minutes and approve the recommendations from the committees.

a) **Planning and Highways** held on 5th April 2017 ([attached](#)).

b) **Finance and General Purposes** held on 18th April 2017 ([attached](#)).



207 Sutton Coldfield Library

Town Council to consider a further allocation of funding towards Sutton Coldfield Library from the contingency sum approved by Full Council on 21st February 2017 ([attached](#)).

208 Notice of Motion

Submitted by Cllr Christopher Ives on 18th April 2017.

“ This Town Council demonstrates its commitment to diversity and inclusiveness to all in Royal Sutton Coldfield and beyond by actively supporting the Birmingham Pride Parade and leading on the presence of Royal Sutton Coldfield at the event with a £1,000 contribution from the Town Council’s social inclusion budget.”

209 Strategy Document

Council to receive on comment on the draft Royal Sutton Coldfield Town Council Strategy Document ([attached](#)).

210 Royal Sutton Coldfield Town Council Policies

Council to consider and approve the policies set out below.

- a) [Corporate Governance](#)
- b) [Staff Appraisals](#)

211 Nominations to attend Peddimore and Langley SUE Meetings

Council to nominate four Town Councillors to attend meetings of a group set up by Birmingham City Council Newhall and Trinity Ward Councillors in relation to Peddimore and Langley SUE.

212 Accounts for Payment

Members to approve payments as per the schedule and to appoint two members to complete online banking authorisation for these and any further payments throughout the month ([attached](#)).

213 Use of Town Clerk’s Delegated Powers



214 Date of Next Meeting

Wednesday 24th May 2017 at The Trinity Centre.

215 Exclusion of the Press and Public

The following agenda items, subject to agenda item 203 will most likely be heard with the Public and Press excluded.

Commercial in Confidence

b) Update on discussions regarding office accommodation and lease.