

ROYAL SUTTON COLDFIELD TOWN COUNCIL



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Mayor & Chairman **Cllr Charlotte Hodivala**

Deputy Mayor / Chairman **Cllr David Pears** | Acting Town Clerk **Ms Olive O'Sullivan**

ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS

19th May 2017

TO: All Members of the Town Council

Dear Councillor,

You are summoned to a Meeting of Royal Sutton Coldfield Town Council, The Trinity Centre, Church Hill, Mill Street, Royal Sutton Coldfield, B72 1TF on Wednesday 24th May 2017 starting at 7pm. The meeting will consider the items set out below.

Olive O'Sullivan

Acting Town Clerk

7.00pm Public Question Time

Up to 20 minutes may be set aside for public participation.

Before the meeting there will be a public session to enable the people of Royal Sutton Coldfield to ask questions of, and make comments, regarding the Town Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to identify themselves and to restrict their comments, and/or questions to three minutes.

The Local Audit and Accountability Act 2016 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meeting (including on social media). Any member of the public wishing to record or film proceedings should let the Chairman of the meeting know prior to, or at the start of, the meeting as it is good practice to notify the public that the meeting is being recorded.



1 Election of Mayor

New Mayor will take the Chair and sign acceptance of office.

2 Appointment of the Deputy Mayor

Deputy Mayor to sign acceptance of office.

3 Appointment of the Leader

4 Apologies For Absence

Members to receive apologies for absence.

5 Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct. (NB this does not preclude any later declarations.)

6 Membership of Committees

- a) Finance and General Purposes
- b) Amenities, Leisure and Community Services
- c) Planning and Highways

7 Appointments to Outside Bodies

- a) Warwickshire Association of Local Councils (WALC)
- b) Sutton Coldfield Business Improvement District (BID)
- c) Community Sports and Physical Activity Network (CSPAN)
- d) Sutton Coldfield Chamber of Commerce
- e) Birmingham City Council Standards Committee

8 Minutes of the Annual Town Meeting

To confirm and sign the minutes of the Annual Town Meeting ([attached](#)) held on Thursday 27th April 2017.



9 Minutes of the Last Meeting

To confirm and sign the minutes of the meeting of the Royal Sutton Coldfield Town Council ([attached](#)) held on Tuesday 25th April 2017.

10 Matters Arising

Minute 187 of the Town Council Meeting 28 March 2017

Council is asked to note that the information reported by Steve Hollingworth, Birmingham City Council at the 28 March 2017 Town Council meeting has now been found to be inaccurate. However, as the minutes of this meeting have been approved and signed as a true record of meeting they cannot be altered.

In order to place on public record the correct information, Mr. Hollingworth has written to the Town Council to confirm the following:-

“The current income from Park businesses does not fully cover the costs of the Park and the net budget costs to BCC after business income to run the Park is £230,317.

However, in addition to the business income, the Park, is currently in receipt of a grant from Natural England of £96k per annum and therefore taking into account the grant income, the net cost of the Park is currently £134,317.”

Mr. Hollingworth apologised for the inaccuracy of the estimated figure reported at the 28 March 2017 meeting and requested that the figures provided above be recorded at the 24 May Town Council meeting.

11 Exclusion of the Press and Public

Due to the confidential nature of the business of item 18 under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely a motion will be proposed to exclude members of the public and press during discussion of this item.

12 Minutes of Committees

Council to receive the minutes and approve the recommendations from the committees.

- a) **Planning and Highways** held on 2nd May 2017 ([attached](#)).
- b) **Amenities, Leisure and Community Services** held on 9th May 2017 ([attached](#)).
- c) **Finance and General Purposes** held on 17th May 2017 ([attached](#)).



13 Update on Sutton Coldfield Library

Leader of the Council to provide an update.

14 Update on Staffing.

Chairman of the Staffing Working Group to report ([attached](#)).

15 Accounts for Payment

Members to approve payments as per the schedule and to appoint two members to complete online banking authorisation for these and any further payments throughout the month ([attached](#)).

16 Use of Town Clerk's Delegated Powers

17 Date of Next Meeting

27th June 2017.

18 Exclusion of the Press and Public

The following agenda items, subject to agenda item 11 will most likely be heard with the Public and Press excluded.

Staffing in Confidence

- a) Appointment of Town Clerk.
- b) Appointment of Assistant Town Clerks.