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Mayor & Chairman **Cllr David Pears**

Leader **Cllr Simon Ward** | Town Clerk **Ms Olive O'Sullivan**



ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS

22nd June 2017

TO: All Members of the Town Council

Dear Councillor,

You are summoned to a Meeting of Royal Sutton Coldfield Town Council, at Sutton Coldfield Town Hall, Upper Clifton Road, Sutton Coldfield B73 6AB on Tuesday 27th June 2017 starting at 7pm.

The meeting will consider the items set out below.

Town Clerk

Before the meeting there will be a public session to enable the people of Royal Sutton Coldfield to ask questions of, and make comments, regarding the Town Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to identify themselves and to restrict their comments, and/or questions to three minutes.

The Local Audit and Accountability Act 2016 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meeting (including on social media). Any member of the public wishing to record or film proceedings should let the Chairman of the meeting know prior to, or at the start of, the meeting as it is good practice to notify the public that the meeting is being recorded.



19 Apologies For Absence

Members to receive apologies for absence.

20 Mayor's Announcements

The Mayor will give a short verbal update on his activities and engagements since the last meeting.

21 Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct. (NB this does not preclude any later declarations).

22 Exclusion of the Press and Public

Due to the confidential nature of the business of item 34 under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely a motion will be proposed to exclude members of the public and press during discussion of this item.

23 Minutes of the Last Meeting

To confirm and sign the minutes of the meeting of the Royal Sutton Coldfield Town Council ([attached](#)) held on Wednesday 24th May 2017.

24 Matters Arising

25 Minutes of Committees

Council to receive the minutes and approve the recommendations from the committees.

a) **Planning and Highways** held on 6th June 2017 ([attached](#)).

b) **Finance and General Purposes** held on 20th June 2017 ([attached](#)).



26 Sutton Coldfield Library

Council to receive a verbal update on Sutton Coldfield Library.

27 Internal Audit 2016/17

Council to note the Annual Internal Audit section of the Annual Return ([attached](#)) and the Internal Audit final report ([attached](#)).

28 Annual Governance Statement 2016/17

Council to approve the Annual Governance Statement ([attached](#)) and that it be signed by the Mayor and Town Clerk on behalf of the Council.²⁵

29 Annual Accounts 2016/17

Council to approve the Accounting Statements for the financial year 2016/17 ([attached](#)) and that it be signed by the Mayor on behalf of the Council.

30 Notice of Motion

Submitted by Cllr P Long on 5th June 2017.

"This Town Council will support and abide by the overwhelming majority vote at the Annual Town Meeting in favour of the motion from a member of the public that in the interest of less adversarial, more co-operative meetings, the Town Council should make a general ruling excluding gratuitous reference to party politics by Town Councillors in their speeches and comments at meetings of the Town Council (phrases like 'Conservative Government' and 'Labour-Led Birmingham Council'). It is sufficient just to say 'The Government' or 'Birmingham City Council'"

31 Accounts for Payment

Members to approve payments as per the schedule and to appoint two members to complete online banking authorisation for these and any further payments throughout the month ([attached](#)).



32 Use of Town Clerk's Delegated Powers

33 Date of Next Meeting

Council to approve that the previously approved date of Tuesday 25th July be changed to Thursday 20th July 2017.

34 Exclusion of the Press and Public

The following agenda items, subject to agenda item 22 will most likely be heard with the Public and Press excluded.

- a) Office Accommodation