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Mayor & Chairman **Cllr David Pears**

Leader **Cllr Simon Ward** | Town Clerk **Ms Olive O'Sullivan**



ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS

14th July 2017

TO: All Members of the Town Council

Dear Councillor,

You are summoned to a Meeting of Royal Sutton Coldfield Town Council, at Harvest Fields Centre, Harvest Fields Way, Sutton Coldfield, B75 5TJ on Thursday 20th July 2017 starting at 7pm.

The meeting will consider the items set out below.

Town Clerk

7.00pm Public Question Time

Up to 20 minutes may be set aside for public participation.

Before the meeting there will be a public session to enable the people of Royal Sutton Coldfield to ask questions of, and make comments, regarding the Town Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to identify themselves and to restrict their comments, and/or questions to three minutes.

The Local Audit and Accountability Act 2016 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meeting (including on social media). Any member of the public wishing to record or film proceedings should let the Chairman of the meeting know prior to, or at the start of, the meeting as it is good practice to notify the public that the meeting is being recorded.



35 Apologies For Absence

Members to receive apologies for absence.

36 Mayor's Announcements

The Mayor will give a short verbal update on his activities and engagements since the last meeting.

37 Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct. (NB this does not preclude any later declarations).

38 Exclusion of the Press and Public

Due to the confidential nature of the business of item 52 under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely a motion will be proposed to exclude members of the public and press during discussion of this item.

39 Minutes of the Last Meeting

To confirm and sign the minutes of the meeting of the Royal Sutton Coldfield Town Council ([attached](#)) held on Tuesday 27th June 2017.

40 Matters Arising

41 Minutes of Committees

Council to receive the minutes and approve the recommendations from the committees.

a) **Planning and Highways** held on 4th July 2017 ([attached](#)).

b) **Amenities, Leisure and Community Services** held on 11th July 2017 ([attached](#))

b) **Finance and General Purposes** held on 18th July 2017 ([attached](#)).

42 Sutton Coldfield Library

Council to receive a report ([attached](#)) on Sutton Coldfield Library.

43 Sutton Coldfield Town Hall

Council to receive a verbal update on Sutton Coldfield Town Hall.



44 Sutton Coldfield Town Council Strategic Plan

Council to receive a report on the feedback from the Draft Strategic Plan ([attached](#)) and approve the amended Strategic Plan ([attached](#)).

45 Community Planning

Council to receive a report on Community Planning ([attached](#)).

46 Notice of Motion

Submitted by Cllr S Ward on 12th July 2017.

‘This Council reaffirms its long term commitment to Sutton Park (as contained in its recently adopted Strategic Plan) and to its preservation as a key local amenity for residents of our Royal Town. The council will represent the interests of the Town alongside the many other stakeholders in the Park to ensure that the views of residents are heard in all future developments regarding the Park.’

47 Accounts for Payment

Members to approve payments as per the schedule and to appoint two members to complete online banking authorisation for these and any further payments throughout the month ([attached](#)).

48 Reoccurring Expenditure Payments 2017/18

Council to approve that the Town Clerk authorise payment of reoccurring expenditure ([attached](#)) for 2017/18, as per Financial Regulation 5.6.

49 Bank Mandate Review

Council to review the existing bank mandate and consider nominating additional signatories ([attached](#)).

50 Use of Town Clerk’s Delegated Powers



51 Date of Next Meeting

26th September 2017.

52 Exclusion of the Press and Public

The following agenda items, subject to agenda item 38 will most likely be heard with the Public and Press excluded.

a) Council to consider the admission of a newly appointed member of staff to the Local Government Pension Scheme.

b) Council to consider membership of a newly appointed member of staff to the Society of Local Clerks.