

FINANCE & GENERAL PURPOSES

Suite 6, AFE Business Centre, 62 Anchorage Road, Sutton Coldfield, B74 2PG

☎ 0121 663 1765 | email: enquiries@suttoncoldfieldtowncouncil.gov.uk

www.suttoncoldfieldtowncouncil.gov.uk

Mayor & Chairman **Cllr Derick Griffin**

Leader **Cllr Simon Ward** | Town Clerk **Ms Olive O'Sullivan**



ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS

7th June 2018

TO: All Members of the Finance and General Purposes Committee

Dear Councillor,

You are summoned to a Meeting of the Finance and General Purposes Committee of Royal Sutton Coldfield Town Council, at Sutton Coldfield Town Hall, B73 6AB on Wednesday 13th June 2018 starting at 7pm.

The meeting will consider the items set out below.

Olive O'Sullivan

Town Clerk

cc. All other members of the Council

Before the meeting there will be a public session to enable residents to ask questions of or make comments in respect of the business on the agenda.

Members of the public are asked to identify themselves and to restrict their comments, and/or questions to three minutes.

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meeting (including on social media). Any member of the public wishing to record or film proceedings should let the Chairman of the meeting know prior to, or at the start of, the meeting.



1 Election of Chairman

Members to elect a Chairman of the Committee.

2 Election of Vice Chairman

Members to elect a Vice Chairman of the Committee.

3 Rename of Committee

Committee to approve that the Finance and General Purposes Committee be renamed Strategy and Resources Committee.

4 Rename of Staffing Working Group

Committee to recommend to Full Council that the Staffing Working Group be renamed the Strategy Working Group.

5 Apologies for Absence

Members to receive apologies for absence.

6 Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct. (NB this does not preclude any later declarations).

7 Minutes of the Previous Meeting

To confirm and sign the minutes of the meeting of the Finance and General Purposes Committee ([attached](#)) held on Wednesday 18th April 2018.

8 Matters Arising

Update on arrangements for public to inspect the 2017/18 accounts.

9 Scheme of Delegations

Committee to recommend amended Scheme of Delegation ([attached](#)) to Full Council for approval.



10 Personnel Sub-Committee

Committee to approve the establishment of a Personnel Sub-Committee and agree the terms of reference ([attached](#)) and membership of the sub-committee.

11 Update from the Strategy and Staffing Working Group

- a) Strategy
Verbal update from the Leader on developing the relationship with Birmingham City Council.
- b) Staffing
Committee to note the report of the Strategy and Staffing Working Group and note the National Salary Pay Award applicable from April 2018 ([attached](#)).

12 Update on Key Projects

- a) Wifi Across Sutton Coldfield
- b) Concerts in the Park

13 Cycle Public Hire Scheme

Committee to note the proposal from Midland Mencap and to consider partnering with Mencap on the delivery of a cycle scheme in Sutton Park as the first phase of the delivery of a wider public hire scheme for the town ([attached](#)) .

14 Commercial Opportunities in Sutton Park

Committee to note the redacted report that has been provided by the Constituency Park Manager in relation to Sutton Park commercial opportunities. The full report was approved by Birmingham City Council cabinet on 13th April 2018. ([attached](#))

16 Strategic Plan Progress Report

Committee to note the updated strategic plan progress report ([attached](#)).

17 Document Review

- a) Review of Health and Safety Policy, approved May 17 ([attached](#)).



18 Bank Reconciliations

Committee to note the bank reconciliations for April 2018 ([attached](#)) and May 2018 ([attached](#)).

19 Date of Next Meeting

17th July 2018 at Sutton Coldfield Town Hall.

Appointed Committee Members

Cllrs Cairns, Cooper, Mackey, Parmar, Pocock, Raut, S Ward and Wood