

HUMAN RESOURCES SUB-COMMITTEE

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Mayor & Chairman **Cllr Derrick Griffin**

Leader **Cllr Simon Ward** | Town Clerk **Ms Olive O'Sullivan**



ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS

14th December 2018

TO: All Members of the Human Resources Sub Committee

Dear Councillor,

You are summoned to a meeting of Royal Sutton Coldfield Town Council at Sutton Coldfield Town Hall, Upper Clifton Road, B73 6AB on Wednesday 19th December 2018 starting at 6pm.

The meeting will consider the items set out below.

Olive O'Sullivan

Town Clerk

cc. All other members of the Council.

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meeting (including on social media). Any member of the public wishing to record or film proceedings should let the Chairman of the meeting know prior to, or at the start of, the meeting.



1 Election of Chairman

Members to elect a Chairman of the Sub-Committee.

2 Election of Deputy Chairman

Members to elect a Deputy Chairman of the Sub-Committee

3 Apologies for Absence

Members to receive apologies for absence.

4 Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct. (NB this does not preclude any later declarations).

5 Terms of Reference

Member to note the Terms of Reference for the Human Resources Sub-Committee ([attached](#))

5 Update on Recruitment

Sub-Committee to receive an update on recruitment to the revised staffing structure approved by Full Council in September 2018.

Sub-Committee Members: Allan, Horrocks, Mackey, Pears, Pocock and S Ward